



## JOHNS CREEK RECREATION & PARKS DIVISION

### PARK PAVILION RENTAL POLICY & USE AGREEMENT

12000 Findley Road Suite 400 Johns Creek, GA 30097 • 678-512-3200 • 678-512-3270 fax

**\*All rentals will be based on availability and must be made at least five (5) business days in advance.**

Proof of City Residency may be required.

Johns Creek Recreation and Parks Division reserve the right to refuse requests for rentals of any facility.

Please CIRCLE the pavilion you are requesting:

#### **RENTAL FEES & PAVILION CAPACITIES**

(\*minimum rental of two hours required)

##### **Newtown Park**

<u>Pavilion Number</u>	<u>Description</u>	<u>Capacity</u>	<u>Hourly Rental Fee</u>
1C	Upper Playground - 3 picnic tables	25	Resident - \$15 Non-Res - \$22.50
1D	Lower Playground - 3 picnic tables	25	Resident - \$15 Non-Res - \$22.50
1E	Pond - 3 picnic tables	25	Resident - \$15 Non-Res - \$22.50

**All other pavilions are available on a first come, first served basis.**

##### **Ocee Park**

<u>Pavilion Number</u>	<u>Description</u>	<u>Capacity</u>	<u>Hourly Rental Fee</u>
#1	Front of playground - 6 picnic tables	50	Resident - \$30 Non-Res - \$45
#2	Right of playground - 4 picnic tables	25	Resident - \$15 Non-Res - \$22.50
#3	4 picnic tables	25	Resident - \$15 Non-Res - \$22.50
#4	3 picnic tables	25	Resident - \$15 Non-Res - \$22.50

##### **Shakerag Park**

<u>Pavilion Number</u>	<u>Description</u>	<u>Capacity</u>	<u>Hourly Rental Fee</u>
#1	Near Trail Head - 2 picnic tables	20	Resident - \$15 Non-Res - \$22.50
#2	Left of playground - 2 picnic tables	20	Resident - \$15 Non-Res - \$22.50
#3	Right of playground - 2 picnic tables	20	Resident - \$15 Non-Res - \$22.50

**\*\*Groups who wish to bring in extra amenities (i.e. inflatables, grills, pony rides, etc.) must be approved in writing by JCRPD Division Manager. These groups may be charged additional rental fees.**

(JCRPD reserves the right to invoice additional fees after a rental your group uses additional pavilions/facilities than listed on the original Use Permit.)

#### **DEPOSIT**

A deposit is not required for most picnic pavilion rentals. However, the renter will be held responsible for damage to any facility directly related to rental. Groups bringing extra amenities and/or corporate rentals may be subject to a \$250.00 deposit that will be returned, in full, after inspection of pavilions rented.

#### **RULES**

The City of Johns Creek Recreation & Parks Division may refuse rental of pavilions due to weather or to person(s) who wish to conduct activities deemed detrimental to the safety of people or the property of the City of Johns Creek. Groups wishing to rent the pavilions must read and sign the following agreement prior to being granted authority to use Johns Creek Recreation & Parks pavilions.

Any violation of the following policies will result in the cancellation of the facility permit and will prohibit future use of any facilities under the management of the Johns Creek Recreation and Parks Division by this group.

1. The group can enter the park no earlier than 6:00am and must vacate the park by 12:00midnight.
2. Times of use must be given when the use application is completed. This includes set-up and clean-up times. The group is only allowed to use the pavilion reserved and are bound by the times that are stated on the permit.

**Revised 09/2012**

